



**DES PLAINES SWIMMING
BOARD OF DIRECTORS MEETING
AGENDA**

*Tuesday, September 8, 2009
Maine West High School – Des Plaines, IL – 7:30pm*

1. Call to Order – Roll Call
2. Approval of Minutes & Agenda
 - a. Approval of Minutes – Tuesday, April 14, 2009
 - b. Approval of Agenda – Tuesday, September 8, 2009

3. Introductions/Presentations

- a. Welcome newly elected members to the Board.

4. Financial Report

Balances

Start Date	09/01/2008	End Date	09/01/2009
Ledger	\$3,428.39	Ledger	\$3,419.03
Collected	\$3,428.39	Collected	\$3,419.03

- | | | |
|--------------------|----------------|----------------------------|
| a. Current Assets: | \$3,419.03 | First Bank – Des Plaines |
| | \$2,422.76 USD | PayPal Online Registration |

5. Approval of Payroll

- | | |
|--------------------|------------|
| b. June 15, 2009 | \$948.14 |
| c. July 15, 2009 | \$2,687.26 |
| d. August 15, 2009 | \$3,804.51 |

6. Coaches Report

- a. See attached report

7. Committees Reports

- a. None submitted – any oral reports?

8. Unfinished Business

- a. Approve changes to the Policy Manual as brought to the BOD in April 2009.
 1. Include the Medication Policy.

9. New Business

- a. Approval of Election Results and Certification (from May 09)
- b. Reorganization of Board positions as needed (from May 09)
- c. Approval of 2009/2010 Board Meeting Schedule (from May 09)
 - Tuesday, September 8, 2009
 - Tuesday, October 13
 - Tuesday, November 10
 - Tuesday, December 8
 - Tuesday, January 12, 2010
 - Tuesday, February 9
 - Tuesday, March 9
 - Tuesday, April 13 – Annual Meeting of the Whole

Tuesday, May 11

MOTION: To accept 2009/2010 BOD Meeting Schedule

d. Approval of Medication Policy

MOTION: To accept Medication Policy as printed.

Policy was created using policies or area Park District's and other Swim Clubs.

Supplemental material is attached including communications with USA Swimming.

e. First Reading of an Amendment to Article 3, Section 5 of Constitution

Amendment will need to be approved at the next regularly scheduled Board Meeting

ATTACHED MEMO

f. Budget review & Certification for FY 2010.

10. Executive Session

a. Discussion in regard to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

b. Discussion in regard to the approval, denial, contractual agreements with various organizations.

11. Return to Regular Session

a. Vote on actions from Executive Session if required.

12. Comments/Reactions

a. Next regularly scheduled Board Meeting will be on Tuesday, October 13, 2009.

13. Adjournment

COACHES REPORT

August 2009 Report

Much of this report is simply a copy from the August update that I had sent the board a few weeks back. Since then I have been very busy trying to research and implement some new policies, procedures, and just all around ways of life for the River Racers for the 2009/2010 school year.

Our tryout period which began on August 25 has been VERY successful. We have seen over a dozen new families come out and try the River Racers and have all left extremely SATISFIED. I led a Parent Information Meeting on Thursday, August 27 in which about 25 people attended where I went over the club and the team in a mere 35 minutes. As most of you know, I can go a lot more than 35 minutes so this was quite painful for me. Thankfully a Power Point kept me moving along.

The last few weeks away from the pool have been spent reviewing and preparing our budget for the 2010 swim year. I would like to point out the following items:

1. I feel that our club is in a **very healthy financial position**. We are operating at the model of a not-for-profit. If you subtract some of our unanticipated large-ticket expenses (i.e. pool rental), we actually had created quite a surplus, however most was anticipating the summer rental expenses. Unfortunately, I do have a feeling that we will be in the same situation next summer.
2. We incurred an additional \$2,500 worth of **pool rent** this past summer due to the maintenance issues at Maine West. We thankfully were able to absorb the additional fees thanks to the revenues that were generated from us hosting the Conference meet during the FY2008/2009. It was also in part to our conservative efforts during the same time period.
3. While our numbers increased, our staff payroll increased along with it. **We have been able to maintain a 1:12 swimmer/coach ratio pretty much throughout the program**. We have had a few bumps and spikes along the way, but I think we are appropriately staffed in an effort to deliver the high quality programs.
4. The staff has been **VERY** cooperative and helpful in being creative when numbers are low in an effort to reduce wasteful spending of our budget. They have agreed to continue to do this, especially when our numbers are less than expected. The fall 2009 calendar features a staff calendar where staff are scheduled to work.
5. Looking to the fall, I expect a few **new revenue sources**. We expect to host two (2) meets this upcoming fall. The first one will be our Senior Invite Sunday, November 22. I expect over 100 athletes to be present. The Holly Jolly Swim Meet, I expect close to 500 athletes to register for that meet on December 5-6. In addition to event revenues, there will also be revenues from fan admissions, concessions, and commissions from the various vendors we bring in. At this point, I am not "counting" on these revenues to supplement our budget, but I do anticipate these revenues to help rejuvenate our reserves for capital improvement projects.
6. There will also be a fund created that will be generated from the meet entries that will be set aside for facility improvements. It is called a **facility surcharge** which teams normally use to pay pool rental. We will be using the monies raised in that fund to help support the maintenance and purchase of common areas and equipment. Items such as timing system equipment, lane lines, pace clocks, kickboards are all items that the Maine West Athletic Department has requested us to assist in funding as we become financial stronger.

Now back onto the summer recap. . .

This summer had proved to be a very trying summer for our program both size wise, financially, and coach sanity! We had issues with both weather and facilities though thankfully not all at once. The summer started off cool which proved to be quite a challenge for coaches to excite swimmers about being in an outdoor pool.

We also experienced quite a jump in numbers once the season began, especially with our Junior Racers program. There were well over 35 Junior Racer swimmers who came out for the team. Unfortunately we did not anticipate this so we did have to punt with some spacing issues at Oakton Pool. We were able to secure a little time at Maine South, however they had to close their pool for drain projects also. Once we were back at West, everything was clear sailing and the Jr. Racers returned to normal

With the spike in numbers and the scheduling of our other coaches, I also hired a new coach this summer. Crystal Smuk, was hired in late June to assist in the numbers game on Junior Racers. Crystal is a Maine West Grad and member of the swim team. She also was an assistant coach for the Des Plaines Park District Ducks Team as well. She has been a

wonderful and strong addition to the staff and is well liked by the kids. I am confident that her swimming experience and dedication to the sport will be a good match for our team. She is looking to remain part-time with us through the winter.

Due to the construction issues over at West, the staff at West was never able to give us a firm date on re-opening of the pool. The two target dates they had promised in the past came and went with no promises for future dates. Because of the false hopes, I extended our contract with the Park Ridge Park District for the remainder of the summer through August 7, 2009. The staff at the Park Ridge Park District were very accommodating and easy to work with. It made the stresses of having a temporary home easy!

Thankfully with our conservative spending during the summer months, and the boost from conference, we were able to wiggle through without any money problems in terms of pool rental. The pool rental approved by the Board essentially doubled. The decision to stay was well received by the membership as we did have most of the swimmers remain outdoors in long course even after we moved back to Maine West on July 21.

The Championship Season was exciting for the River Racers. We finally qualified Kayla Dale, 14, in the 50-meter freestyle at the Age Group State Champs. The swim ALSO qualified her for the Central Zones Meet. Robert Ramoska also qualified in all his freestyle events (50, 100, 200, 400, 1500) and also in butterfly (both 100 & 200). We only swam the 100 at State. We are even seeing our team move up the ladder in our own Conference. With many stellar individual events, we also had relays that were able to give the other teams a run for the money. Our 15-18 boys relay finally took first place in the 400-medley relay.

The coolest part of the summer, was a trip to Noblesville, Indiana for the Central Zones Meet. Robert Ramoska and Kayla Dale qualified. What was even cooler, was I got to sit in the stands and not worry about the coaching side of things – though it's hard not being allowed in the athlete area. Rob was going nuts too! But what an amazing show. Team Illinois dominated the meet. There is a lot of talent in our State. The true highlight was Robert winning the 1500-meter freestyle, beating the 2nd place by 1 second. Talk about down to the wire – mind you, 2nd place swam in a different heat too!

We are looking forward to the winter season. A good deal of athletes trained very hard, taking advantage of our two-a-day practice schedules. We have a core group of kids excited about swimming. We are also excited to begin looking to the future including our two hosted meets this fall as well as the expansion of our Junior Racers program. We are looking to move some times around this winter to lower the numbers per group in Junior Racers while taking FULL advantage of the available space in the pool.

The coaching staff worked through some growing pains successfully too. Realizing we can no longer operate as one compact entity, by the end of the summer, we were running up to three workouts simultaneously at different locations. It only drove me nuts, the one who wanted to see it all! All in all, we've had a great summer, looking forward to the fall and beyond!

FACILITY REPORT

Maine West has once again opened their doors and have allowed us to use the facility. They are very excited about our growth and are further encouraged by our success in attracting younger swimmers that will feed in D207 schools. We are booked for all of our events through the 2009/2010 swim season. In addition, we also have exclusive use of the facility December 5-6 for our first Holly Jolly Swim Meet. I invite each of our Board Members to hopefully stop by the meet and if you're able to, work the meet. We did have to move this from December 12-13, as originally scheduled, due to the some last minute schedule switches within Maine West.

We have been asked and reminded again to keep street shoes off the pool deck. I have created signs and posted them around the pool to remind our swimmers, coaches, and parents of the policy.

I have also received notification that at some point this year, new security procedures will be put into place which may affect access to the pool area. Most of which would just be restrictions on entry points to the building. More info to follow.

Respectfully Submitted
Mike Tuntland, President
Des Plaines Swimming

May 11, 2009

To: Board of Directors

From: Mike Tuntland, Des Plaines Swimming President

RE: Constitution Amendment

Clarification is needed for our constitution as to how many votes a member gets. Our current language implies that EACH member of the team receives one vote. In this, a family with five (5) children on the team would get five (5) votes towards the club.

I would like to introduce legislation that would clarify the voting membership rule to make clear what the rule says.

OLD RULE:

ARTICLE III - Section 5. Voting Members

Membership as outlined in the Constitution shall be considered voting members of the Organization when the member is 18 years or older. When a member is under 18 years of age, a parent/guardian 18 years or older may vote in proxy for the member.

NEW RULE:

ARTICLE III - Section 5. Voting Members

Membership as outlined in the Constitution shall be considered voting members of the Organization when the member is 18 years or older. When a member is under 18 years of age, a parent/guardian 18 years or older may vote in proxy for the member. **In the case of multiple members of a family holding membership, the household will receive one (1) vote.**

MOTION: I make a motion for the Board to approve the NEW RULE for Article III, Section 5 in the Des Plaines Swimming Constitution.

REFERNCES:

From COHO Swim Club:

ARTICLE II MEMBERSHIP

Section 1.

Membership in the Association shall consist of the coaching staff and the parents or sponsors of participants in the activities of the Coho Swim Club.

Section 2.

Membership is maintained as long as the participant's ISI/USA Swimming membership is current, Park District registration fee is paid for the current session and the swimmer activity fee is paid. Each member family is authorized one (1) vote

**Des Plaines River Racers Swim Team
Participant Medication Dispensing Policies**

Revised: May 2009

INTRODUCTION:

The American's With Disabilities Act obligates recreation operators to make reasonable accommodations for persons with special needs who will be participating in recreational programs. One of the requests is to assist a participant in taking medication during a program session when they do not have the ability to do it on their own. Illinois State Law requires that recreational establishments cannot prohibit children with severe, potentially life-threatening allergies to possess, self-administer, and use an epinephrine auto-injector or inhaler, provided certain enumerated conditions are met. the Illinois Asthma Inhalers at Recreational Camps Act (410 ILCS 607/1 *et seq.*) applies to any public camp operated for a period of 10 days or more in a year.. Without special training and the necessary procedures to administer medication, there are potential liabilities that could arise at an agency if the dispensing of medication is not administered properly.

POLICY:

All staff that may have to dispense medication during a program should follow the procedures of the Dispensing of Medication Policy. Staff are responsible for dispensing medication in a safe and efficient manner, according to the following procedures. To minimize the administration of a medication dispensing program, parents or guardians should be asked if the person can be medicated prior to entering the program. The medical dispensing program should only be used when it is absolutely necessary to administer medication to a child or patron during program hours.

PROCEDURES:

I. Parental Procedures and Responsibilities

The parent/guardian **must**:

1. Complete the *Permission To Dispense Medication/Waiver and Release of All Claims* form;
2. Complete and sign the *Medication Dispensing Information* form;
3. Complete and sign, if applicable, the *Waiver & Release of All Claims for Use of Inhaler or Auto-Injector*.
4. Deliver all medication to the agency office in the original prescription bottle or in clearly marked containers which include the person's name, medication, dosage, and time of day medication is to be given;
5. Verbally communicate with agency staff regarding specific instructions for medication.

II. Staff Medication Dispensing Procedures

1. Ensure that the Permission and Waiver to Dispense Medication Form and Medication and Dispensing Information Form are fully completed and signed by the parent/ guardian prior to the dispensing of any medication. Ensure that the Waiver & Release of all Claims for use of Inhaler or Auto-Injector is signed, if applicable.
2. Ensure that only authorized staff accept medication which may include the executive director, superintendent of recreation, recreation supervisor, recreation specialist or camp director or other designated staff;
3. Verbally communicate with the parent or guardian regarding any specific instructions regarding the dispensing or storage of the medication. It is also the responsibility of the authorized staff who receive medication to properly store medication in a locking cabinet or in a refrigerator as needed. **It is extremely important that stored medication is out of the reach of other patrons and particularly children.**
4. Obtain copies of all waivers, internal procedures, medical information forms, and medication logs when obtaining the prescription medication to be transported to the program site. All medication stored at a program site must be secured and only available to authorized program staff.
5. Program staff responsible for dispensing medication must strictly follow all written instructions on the medical information form, individual dose envelopes, and any information contained on original prescription container labels. In the event that conflicting dispensing information exists; medication should not be administered until the parent, guardian, or physician are reached by phone to obtain specific instructions.
6. Unless otherwise arranged, only paid and trained agency staff will be allowed to dispense medication.
7. Agency staff responsible for dispensing medication will fully complete the medication information contained on the medication log form. Medication dispensing logs should be completed until medication dispensing has ceased and completed medication logs should be turned into the Recreation Supervisor and kept in a permanent file for at least three years at the conclusion of the program.

Medication Dispensing Information/Permission to Dispense Medication/Wavier and Release of All Claims

This form expires on December 31 annually or when medication changes. Please submit a new form for ALL medication changes.

The Des Plaines River Racers Staff will not dispense medication to a minor child or other participant until the Permission and Waiver to Dispense Medication and Medication Information Form have been fully completed by a parent or guardian. Additionally, if applicable, the Waiver & Release of all Claims for use of Inhaler or Auto-Injector. The agency's internal procedures on dispensing medication are available for review.

BACKGROUND INFORMATION:

Participant's Name: _____ Age: _____

Parent's/Guardian's Name(s) _____

Daytime Phone: _____ Cell Phone: _____

Doctor's Name: _____ Phone: _____

MEDICATION INFORMATION:

Name of Medication:	Dosage to be taken <i>(include units)</i>	Time <i>(indicate clock time and AM/PM)</i>
Dispensing & Storage Instruction:	Possible Side Effects	<i>Inhalers/Auto Injectors ONLY</i> Severe Adverse Reactions: <i>What happens if another person whom the medication is NOT prescribed for receives the dosage.</i>
Additional Information:		

For additional medications, please use ADDITIONAL forms.

In all cases the recommended dosage of any medication will not be exceeded. If after administering medication there is an adverse reaction, I give my permission to the Des Plaines River Racers Swim Team to secure from any licensed hospital physician and/or medical personnel any treatment deemed necessary for immediate care. I agree to be responsible for payment of any and all medical services rendered.

WAIVER & RELEASE OF ALL CLIAMS

I _____ the parent/guardian of _____
(Parent/Guardian Print Name) (Participant Name - Print Name)

give permission to the staff of the Des Plaines River Racers to **administer to my child**

(Name of Medication)

I recognize and acknowledge that there are certain risks of physical injury in connection with the administering of medication to my minor child. Such risks include, but are not limited to, failing to properly administer the medication, failing to observe side effects, failing to assess and/or recognize an adverse reaction, failing to assess and/or recognize a medical emergency, and failing to recognize the need to summon emergency medical services. In consideration of Des Plaines River Racers Swim Team administering medication to my minor child, I do hereby fully release or discharge the Des Plaines River Racers Swim Team, and its officer, agents, volunteers and employees from any and all claims from injuries, damages and losses I or my minor child may have (or accrue to me or my minor child), and arising out of, connected with, incidental to, or in any way associated with the administering of medication.

Signature of Parent or Guardian

Date



DES PLAINES RIVER RACERS SWIM TEAM
WAIVER & RELEASE OF ALL CLAIMS FOR USE OF INHALER OR AUTO-INJECTOR
(Only to be completed if applicable, and there will be use of an Inhaler or Auto-Injector)

WAIVER AND RELEASE OF ALL CLAIMS AND INDEMNIFICATION

Please read this form carefully and be aware that pursuant to the Illinois Asthma Inhalers at Recreational Camps Act, 410 ILCS 607/1 *et seq.*, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ward might sustain in connection with the possession, self-administration, or use of medication, including, but not limited to the use of an epinephrine auto-injector or inhaler at the camp or at any camp-sponsored activity, event, or program; except for claims arising out of the willful and wanton conduct of the Des Plaines River Racers Swim Team.

As parent/guardian of the below identified participant, I verify and attest that my child/ward has the knowledge and skills to safely possess, self-administer, and use an epinephrine auto-injector or inhaler in a camp setting. I also recognize and acknowledge that there are certain risks of physical injury to participants' possession, self-administration, or use of medication, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said possession, self-administration, or use of medication.

Such risks include, but are not limited to, failing to properly administer the medication, failing to observe side effects, failing to assess and/or recognize an adverse reaction, failing to assess and/or recognize a medical emergency, and failing to recognize the need to summon emergency medical services.

I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of or arising out of the possession, self-administration, or use of medication against the Des Plaines River Racers Swim Team, including its officials, agents, volunteers and employees; except for claims arising out of the willful and wanton conduct of the Des Plaines River Racers Swim Team.

I further agree to protect, indemnify, save, defend and hold harmless the Des Plaines River Racers Swim Team from and against any and all liabilities, obligations, claims, damages, penalties, causes of action, costs and expenses (including reasonable attorney fees) for which the Des Plaines River Racers Swim Team may become obligated by reason of the possession, self-administration, or use of medication; except to the extent caused by the willful and wanton conduct of the Des Plaines River Racers Swim Team.

I have read and fully understand the above waiver and release of all claims and indemnification. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature.

Participant's Name

Parent/Guardian's Signature

Date

Medical Inquiry to USA Swimming
"JWMSwimMD@aol.com" <JWMSwimMD@aol.com>
AddMonday, February 9, 2009 5:13:24 PM
To:mtuntland@desplainnesswimming.org
Cc:JWMSwimMD@aol.com; phogan@USASWIMMING.org

Hi Mike,

Pat Hogan sent me your inquiry for consideration. I will start by applauding you for looking out for the welfare of your athletes and establishing a clear line of communication between your staff and parents regarding medication dispensing. As you are aware, the topic of medication is coming up more and more with a dizzying number of new medications coming to the market all of the time. So it is confusing. There are several major issues here:

- You want to place responsibility for medication with the parents whenever possible.
- When it is not possible for a parent to accompany their minor, you need to have the parent sign permission for the athlete to take medication in their absence as well as clearly assigning responsibility as to who is to oversee the medication. Now, recognize that this is trouble. If an athlete's parents give permission for your assistant coach to give a medication promptly at 5 PM in a trials and finals meet, what are the chances that this will not be exact? Pretty good. What if the medication is lost/forgotten (due to other emergencies)? Example: I had a manager for a large team I was coaching who carried a pill bottle for an athlete who was being dosed for seizures over the weekend. When the Sr. relay won on Sat. night, she was thrown into the pool. What a mess! Now, it becomes very important to understand what the medication is for. In this case, we had to have some pills called into an overnight pharmacy since it was critical. If that had been the athlete's Vitamin pill, I would not have been as aggressive about replacing it. All that has to be understood in the beginning. You may have a fragile diabetic who just cannot go on a trip without that parent. You do not have the staff to oversee or take responsibility for that athlete.
- The release that you sent is fairly complete, but I would not get into side effects that another person could have if they took the medication. There are just too many possibilities. It is reasonable to inquire about any side effects the athlete has experienced in the past. Now again there are problems. You HAVE to have this with you whenever you have the athlete in your charge. Happily, a simple thumb drive makes this easy to carry, but you have to have this and be able to quickly access it in an emergency. Whenever I travel with the National Team, I have this with me at all times on every athlete from the time I join the team. I do not trust a computer to fire up quickly, so while I carry a thumb drive, I keep paper copies with me for the athletes that are with me that day.

You are correct, USA Swimming does not have a written policy for anything outside of the elite teams, but in those settings we have medical staff and managers. This makes the standard possible to uphold.

As far as inhalers, I also chair the Asthma Task Force for USA Swimming. The link to the use of inhalers is as follows:
<http://www.usaswimming.org/USASWeb/Rainbow/Science%20&%20Technology%20Research%20Grants/f33d55eb-3d5b-443c-b779-e9e1dfdbc1cb/Asthma-A%20Comprehensive%20Guide%2004%20Nov%2029.pdf>

I hope that this has been helpful. Please understand that different localities may view waivers and releases differently, so before you put something into effect, I would pass it by a local physician as well as a lawyer for their opinion. Also note that these are my personal suggestions and do not reflect any national standard or a policy by USA Swimming.

Best Regards,

Jim Miller, MD
National Team Physician, USA Swimming
Chair, Asthma and Diabetes Task Forces, USA Swimming
Family Practice
Sports Medicine

Des Plaines Swimming
Budget FY 2010

The Des Plaines Swimming

REVENUE	2008 Actual	2009 Actual	2010 Budget	2010 Actual	Budget (+ or -)	YTD Change
Registrations						
Fall	\$ 5,291.25	\$ 10,089.00	\$ 10,000.00		0%	0%
Holiday	\$ 4,076.75	\$ 8,555.16	\$ 9,000.00		0%	0%
Winter	\$ 4,209.25	\$ 8,613.80	\$ 9,000.00		0%	0%
Spring	\$ 2,495.25	\$ 4,494.00	\$ 4,000.00		0%	0%
Summer	\$ 5,821.08	\$ 12,322.99	\$ 12,000.00		0%	0%
Adult Swims	\$ 20.00	\$ -				0
Tryout - Swim Clinics			\$ 500.00			
Registration Total	\$21,913.58	\$ 44,074.95	\$35,500.00	\$ -	0%	0%
SWIM MEET REVENUES						
Entry Fees	\$ -	\$ -	\$ 8,400.00			
Admission/Heat Sheets	\$ -	\$ 3,633.00	\$ 2,000.00			
Concessions	\$ -	\$ 3,633.00	\$ 3,000.00			
Tshirts		\$ 1,276.33	\$ 500.00			
Ad Campaign		\$ 35.00				
Commissions		\$ 225.28	\$ 200.00			
Meet Revenue Total	\$ -	\$ 8,802.61	\$ 14,100.00	\$ -		
REVENUE LINE ITEMS						
Swimmer Meet Entry Fees	\$ 1,300.00	Included in Fee				
Camps						
Sponsorships	\$ 600.00					
Award Reimbursement		\$ 1,076.04				
Miscellaneous	\$ 1,468.35					
Line Item Total	\$ 3,368.35	\$ 1,076.04	\$ -	\$ -	####	0%
CAPITOL REVENUE						
Previous Year Carryover	\$ -					
CAPITOL EXPENSE						
Maine West Donation	\$ -					
TOTAL REVENUES	\$ 25,281.93	\$ 53,953.60	\$ 49,600.00	\$ -	0%	0%

EXPENSES

2008 Actual

2009 Actual

2010 Budget

**2010
Actual**

Budget (+ or -)

YTD Change

EXPENSES	<i>2008 Actual</i>	<i>2009 Actual</i>	<i>2010 Budget</i>	2010 Actual	Budget (+ or -)	YTD Change
SWIMMING						
Meet Entry Fees	\$ 1,515.00	\$ 3,024.71	\$ 4,000.00			
Banquets	\$ 301.99	\$ 300.00	\$ 300.00			
ISI Club/Ins Fee	\$ 4,730.00	\$ 7,920.00	\$ 8,000.00			
Conference/Clinics	\$ 225.71		\$ 300.00			
Champ Meet Support	\$ 134.00	\$ 300.00	\$ 150.00			
Host Meet Tshirt		\$ 2,975.15	\$ -			
Host Meet Food		\$ 1,345.00	\$ 1,500.00			
Swim Total	\$ 6,906.70	\$ 15,864.86	\$ 14,250.00			
SUPPLY						
Pool Supplies	\$ 1,093.40	\$ 357.29	\$ 500.00		0%	####
T-Shirt Supplies	\$ 527.74	\$ 1,772.44	\$ 1,000.00			
Technology	\$ -		\$ 50.00			
Swim Caps	\$ 419.41	\$ 223.44	\$ -			
Incentive Program	\$ 77.00	\$ 300.00	\$ 100.00			
Supply Total	\$ 2,117.55	\$ 2,653.17	\$ 1,650.00		0%	0%
COACH/STAFF						
Payroll Expenses	\$ 19,537.40	\$ 26,951.31	\$ 28,000.00			
Temp Help	\$ -	\$ 440.00	\$ 500.00			
Training/Prof Devel	\$ -		\$ 100.00			
Business Reimb.	\$ -		\$ 250.00			
ISI Insurance	\$ 180.00	\$ 300.00	\$ 380.00			
Personnel Total	\$ 19,717.40	\$ 27,691.31	\$ 29,230.00		0%	0%
ADMINISTRATIVE						
Tax/Legal Fees	\$ 410.00	\$ 400.00	\$ 550.00			
Mail/Postage		\$ 528.00	\$ 300.00			
Office Supplies			\$ 100.00			
Pool Rental		\$ 4,290.00	\$ 4,600.00			
Refunds						
Website	\$ 199.40	\$ 395.37	\$ 400.00			
Corp Taxes	\$ 303.72	\$ 281.00	\$ 300.00			
Admin. Total	\$ 913.12	\$ 5,894.37	\$ 6,250.00		0%	0%
TOTAL EXPENSE	\$29,654.77	\$ 52,103.71	\$ 51,380.00		0%	0%
Surplus/(Deficit)	\$ (4,372.84)	\$ 1,849.89	\$ (1,780.00)		0%	

**Des Plaines Swimming
Fiscal Year 2008/2009
Balances**

Start Date 09/01/2008
Ledger \$3,428.39
Collected \$3,428.39

End Date 09/01/2009
Ledger \$3,419.03
Collected \$3,419.03

Transactions

Dates: September 1, 2008 through September 1, 2009

Activity: All

Credits

Date	Serial #	Tran Type	Description	Amount
09/15/2008		CREDIT	CHECKING DEPOSIT	\$4,480.00
10/06/2008		CREDIT	PAYPAL TRANSFER	\$1,000.00
10/22/2008		CREDIT	CHECKING DEPOSIT	\$4,065.62
10/22/2008		CREDIT	CHECKING DEPOSIT	\$1,073.41
12/09/2008		CREDIT	CHECKING DEPOSIT	\$4,538.25
12/09/2008		CREDIT	CHECKING DEPOSIT	\$1,160.00
12/23/2008		CREDIT	PAYPAL TRANSFER	\$1,000.00
01/16/2009		CREDIT	CHECKING DEPOSIT	\$3,914.61
01/16/2009		CREDIT	CHECKING DEPOSIT	\$897.02
02/06/2009		CREDIT	PAYPAL TRANSFER	\$1,500.00
03/04/2009		CREDIT	CHECKING DEPOSIT	\$3,375.80
03/04/2009		CREDIT	CHECKING DEPOSIT	\$1,100.75
03/04/2009		CREDIT	CHECKING DEPOSIT	\$574.33
03/04/2009		CREDIT	CHECKING DEPOSIT	\$442.00
03/04/2009		CREDIT	DEPOSIT ADJ CREDI	\$60.00
03/09/2009		CREDIT	PAYPAL TRANSFER	\$1,000.00
03/30/2009		CREDIT	CHECKING DEPOSIT	\$2,934.00
03/30/2009		CREDIT	CHECKING DEPOSIT	\$2,735.28
05/05/2009		CREDIT	CHECKING DEPOSIT	\$2,642.50
05/05/2009		CREDIT	CHECKING DEPOSIT	\$906.50
06/01/2009		CREDIT	CHECKING DEPOSIT	\$2,665.38
06/03/2009		CREDIT	PAYPAL TRANSFER	\$1,500.00
06/10/2009		CREDIT	PAYPAL TRANSFER	\$2,319.13
07/10/2009		CREDIT	CHECKING DEPOSIT	\$5,523.75
07/10/2009		CREDIT	CHECKING DEPOSIT	\$1,429.25
08/13/2009		CREDIT	PAYPAL TRANSFER	\$3,000.00
08/20/2009		CREDIT	CHECKING DEPOSIT	\$649.72
Total				\$56,487.30

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Checks

Date	Check No.	Amount	Date	Check No.	Amount
09/10/2008	1170	\$812.89	03/20/2009	1206	\$430.98
09/17/2008	1169	\$889.79	03/25/2009	1220	\$300.00
09/17/2008	1171	\$1,100.00	03/30/2009	1224	\$400.00
09/18/2008	1168	\$485.81	03/31/2009	1221	\$624.37
10/22/2008	1072	\$225.71	03/31/2009	1225	\$1,481.24
10/23/2008	1179	\$125.09	04/03/2009	1219	\$2,975.15
10/23/2008	1181	\$393.14	04/07/2009	1222	\$1,348.08
10/24/2008	1174	\$110.00	04/23/2009	1226	\$100.00
10/29/2008	1175	\$312.00	04/23/2009	1190	\$300.00
10/29/2008	1180	\$529.84	05/04/2009	1230	\$1,813.58

10/30/2008	1176	\$140.00	05/06/2009	1227	\$105.55
10/31/2008	1173	\$1,920.00	05/20/2009	1238	\$298.21
11/03/2008	1182	\$962.06	05/21/2009	1236	\$354.27
11/04/2008	1177	\$753.02	05/22/2009	1239	\$566.84
11/12/2008	1178	\$420.00	05/27/2009	1237	\$587.71
11/12/2008	1183	\$437.00	06/09/2009	1228	\$78.00
11/25/2008	1186	\$720.00	06/15/2009	1233	\$1,140.00
12/03/2008	1193	\$464.62	06/16/2009	1229	\$1,875.00
12/08/2008	1184	\$417.00	06/18/2009	1242	\$187.64
12/09/2008	1191	\$201.04	06/18/2009	1232	\$200.00
12/26/2008	1192	\$625.06	06/19/2009	1234	\$122.00
12/26/2008	1195	\$808.50	06/19/2009	1240	\$156.80
12/30/2008	1194	\$201.03	06/22/2009	1243	\$250.90
12/30/2008	1187	\$1,060.00	07/07/2009	1235	\$264.00
12/31/2008	1196	\$725.60	07/13/2009	1246	\$25.00
01/14/2009	1185	\$413.00	07/14/2009	1241	\$371.70
01/21/2009	1197	\$562.90	07/15/2009	1252	\$261.00
01/21/2009	1199	\$637.46	07/15/2009	1251	\$660.00
01/26/2009	1188	\$660.00	07/17/2009	1253	\$10.00
01/27/2009	1201	\$547.77	07/17/2009	1255	\$379.00
01/29/2009	1200	\$928.36	07/20/2009	1259	\$2,035.00
02/02/2009	1189	\$477.00	07/21/2009	1503	\$415.47
02/04/2009	1198	\$897.72	07/23/2009	1502	\$399.56
02/19/2009	1208	\$535.25	07/24/2009	1504	\$1,653.12
02/23/2009	1203	\$200.00	07/28/2009	1505	\$418.16
03/02/2009	1210	\$180.00	07/28/2009	1260	\$1,019.42
03/04/2009	1202	\$11.00	08/03/2009	1507	\$483.20
03/04/2009	1205	\$1,060.00	08/07/2009	1261	\$217.29
03/05/2009	1211	\$82.00	08/18/2009	1509	\$651.73
03/05/2009	1215	\$184.00	08/20/2009	1263	\$2,255.00
03/10/2009	1207	\$830.94	08/21/2009	1510	\$1,327.05
03/12/2009	1212	\$5.00	08/25/2009	1512	\$292.84
03/16/2009	1213	\$33.80	08/25/2009	1514	\$497.64
03/17/2009	1218	\$1,076.04	08/31/2009	1506	\$219.11
03/17/2009	1217	\$1,345.00	08/31/2009	1513	\$238.75
03/19/2009	1214	\$97.00	08/31/2009	1508	\$796.50

Total **\$56,190.30**
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Debits

Date	Tran Type	Description	Amount
03/05/2009	DEBIT	IRS USATAXPYMT	\$0.00
04/08/2009	DEBIT	Mar Serv Chg	\$6.50
06/04/2009	DEBIT	Return Dep Items	\$90.00
07/08/2009	DEBIT	HARLAND CLARKE CHK ORDERS	\$99.58
07/09/2009	DEBIT	Jun Serv Chg	\$10.00
07/22/2009	DEBIT	HARLAND CLARKE CHK ORDERS	\$100.28

Total **\$306.36**